



**Toastmasters District 55  
District Executive Committee Meeting July 16th, 2016  
Agenda**

**District Mission:**

**"We build new clubs and support all clubs in achieving excellence"**

**1:55 PM**

- |     |   |                      |
|-----|---|----------------------|
| 1.  | Call to Order and Welcome Message                       | Amy Espinoza, DTM    |
| 2.  | Inspirational Opening                                   | Hal & Shannon Brown  |
| 3.  | Reading of District Mission                             | Hal & Shannon Brown  |
| 4.  | Roll Call/Certification of Quorum                       | Amy O'Neil           |
| 5.  | Adoption of Agenda                                      | Amy Espinoza, DTM    |
| 6.  | Confirmation of Appointed Officers                      | Amy Espinoza, DTM    |
| 7.  | New Officer Installation Ceremony                       | Linda Williams, DTM  |
| 8.  | Administrative Manager Report                           | Amy O'Neil           |
| 9.  | Finance Manager Report                                  | Stephanie Bostick    |
| 10. | Special Orders (Proposed Contests)                      | Amy Espinoza, DTM    |
| 11. | Fall Conference Committee Report                        | Conference Co-Chairs |
| 12. | Reports by Senior District Officers<br>(3 minutes each) |                      |
|     | A. Public Relations Manager                             | William Friedrich    |
|     | B. Club Growth Director                                 | Melody Moore, DTM    |
|     | C. Program Quality Director                             | Linda Oliver, DTM    |
|     | D. District Director                                    | Amy Espinoza, DTM    |
| 13. | New Business  |                      |

**2:55 pm**

Adjournment Amy Espinoza, DTM

Next DEC meeting will be  
September 17<sup>th</sup> at  
Tye Preston Memorial Library  
Canyon Lake, Texas at 10:30 am