

DISTRICT LEADER (DIV-F) BIOGRAPHICAL INFORMATION



Candidate's Name: Michele Riboul

Candidate's Office: Divison F Director District Number: 55

Toastmasters member since: 2003

Education:
Bachelor Degree in Science in Medical Technology
Master Degree in Science

Toastmasters offices held and terms of service:
Area Director 23 Start Date July 01 2018
5602 G.U.T.S Club Lackland AFB, SA Tx: President/ VP PR Jul 2017, VP PR /Secretary July 2016, Secretary July 2015, VP Membership Jul 2014, VP Membership Jul 2013, Treasurer Mar 2014, VP Membership Jul 2012, VP PR Jul 2011, Secretary Jul 2010, President Jul 2009, President Jul 2008, President Jul 207, President Jul 2006, VP Education Jul 2005, Secretary/Treasurer Jul 2004, Seargent at Arm Jul 2003

Toastmasters honors and recognition:
ALB Oct 2018
CL Oct 2018
ACG 2017
ACS Mar 2008
ATMB 2006
OCL 2004
CTM 2004

Relevant work experience and how it relates to Toastmasters and your role as a District officer:
As Director of the Infection Prevention & Control Program at the largest Ambulatory Surgery Center in the US Air Force, I am responsible to ensure that healthcare associated infections are prevented. This requires daily communication with healthcare workers including briefings and lectures, conducting surveys, providing feedback and monitoring for compliance with policies and procedures. As a leader I built up a team to accomplish the goals and objectives according to our Plan. I reach out constantly to other individuals in other departments to facilitate the accomplishment of the mission. This is only possible due to the dedication of a team of outstanding professionals with the same vision. As a Division Director, I will be looking at the big picture, providing guidance and leadership to Area Directors with the ultimate goal to help them succeed.

What experience do you have in strategic planning?
Each year, the Infection Control team gathers to create a plan in alignment with the mission and vision of the Medical Wing at Lackland AFB. The team develops goals and objectives based on a risk assessment performed prior to the meeting. Opportunities, challenges and strengths are discussed. The plan is reviewed at least every 6 months and modified as needed. As Director of the Infection Control Program, I am in charge of leading the team and assuring that stakeholders are involved throughout the process. As an officer in my club, for many years I have been engaged in the Club's DCP to assure that goals are met and that our members needs were addressed.

What experience do you have in the area of finance?
My experience is limited in the area of finance. Finance and budget for my office are handled centrally in my organization. For many years, I was an officer in the GUTS club, where I participated in discussion of the budget and reviewed revenues and resources, looking for ways to take advantage of District's incentives. As a treasurer of my club in 2004 and 2014, I attended required training, ran the finance for the club and kept members updated. When attending District meetings, I reviewed reports presented and stayed abreast of where we stood.

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What experience do you have in developing procedures?

In my professional life, infection control procedures and policies are created by my office or adapted from other nationally recognized organizations to fit our needs. Procedures are created when a new process is initiated and are reviewed/updated periodically so they stay up to date. In the GUTS club, Toastmaster International branded items and procedures/protocols are followed and modified as applicable to meet the members needs. Officers of the club discuss procedures in place at the officers meetings and procedures are modified based on members needs (i.e.. extending mentoring beyond the first speeches).

What lessons did you learn from previous leadership positions?

Throughout the years, I served in several leadership positions in my club and at work (Director of Infection Control, Technical Supervisor of Microbiology Clinical Laboratory). I also served in leadership positions in professional organizations (President of local chapter of the Association of Professional in Infection Prevention and Control, and Membership Chair of APIC National). and in the community (Membership Co-Chair of El Salvador Prince of Peace ministry). This experience was key in my personal and professional development. The most important lesson learned: 1) A leader can not succeed alone and needs to be surrounded by a team of individuals with the same vision, 2) A leader needs to listen to the need of others and empower them to take action, 3) A leader needs to look at the big picture and never loose sight of the organization's ultimate goals and needs, 4) A leader needs to use talent where available, recognize accomplishments and be firm when needed.

Why do you want to serve as a district officer?

At this stage in my carrier, personal life, and involvement in TM, it think it is time to challenge myself by stepping up to a TM leadership role. By serving in all of the officer's roles in my club, I acquired and expanded on a wide variety of leadership skills (i. e., listening, delegating). Serving as an Area Director, I am able to look at a bigger picture, analyzing the needs of the clubs in the area, providing input, resources and supporting them in reaching their goals. I strongly believe in the mission of TM, the program works and continues to work in my life by building up my confidence and giving me a platform to develop my leadership and communication skills. Serving as a Division Director would allow me to see an even bigger picture and make a greater impact. I will be reaching out to strong areas and encourage them to help out weaker areas. I will help building and mentoring new clubs as well as providing resources to club to achieve their goals. By having strong Divisions, the District will grow stronger. This is also an exciting and challenging time in TM with the launching of Pathways and I would be proud to support the success of the Division.

In your opinion, what are the district mission's major objectives and how would you work to achieve them?

The district mission's major objectives are: building new clubs and support all clubs in achieving excellence.

1) Growth. I will work with Area Directors to assure that they have the tools available to continue to increase their base and keep attrition rate low. I will provide advise from past experiences on what can be done (open house, membership drive, TLIs, publicity tips). I will encourage them to take advantage of TM resources and not reinvent the wheels. I will motivate them and stay in close contact to address their needs. Also I will encourage Area Directors of weak clubs to reach out to strong Areas Directors for tips and ideas to build their clubs. If an opportunity for new club arises . I will work with District Growth leaders to build up on the opportunity.

2) Quality of Programs. I will work with Areas Directors and review the DCP plan for their clubs and encourage them to achieve excellence. by providing feedback as applicable. I will also review the Area Directors reports to identify opportunities for improvement. I will analyze their needs and identify or direct them to resources available to reach their goals and achieve excellence (Pathway training, TLIs, District Officers visits.. Will look at their accomplishments as well and recognize them.

Additional information about yourself:

I joined TM after a career change, prior to joining the Infection Control Team I was working in a Clinical Lab with limited opportunities to communicate outside of the Department and limited opportunity to lead. Joining a large organization, I decided to get involved in TM. This helped me improve my communication and leadership skills. Speaking three languages fluently, I like to travel and communicate with others around the world. My peers describe me as dedicated, reliable, detail oriented, passionate, and a hard worker. If selected for the position, I will do my best to perform my duties and reach out to other experts when needed.