

Toastmasters District 55
District Executive Committee Meeting
March 12, 2016, 10:30am
Minutes

10:30am the meeting was called to order by Marie-Pier Clarke, DTM. An inspirational message was given by Tina Kubicek.

Roll Call, Certification of Quorum was taken by Amy Espinoza. 36 voting members were present and a quorum was established.

Agenda was adopted as presented.

Administration Manager Report was provided by Marie-Pier Clarke, DTM. Minutes were approved as corrected.

Confirmation of Appointed Officers The following appointments were made by Marie-Pier Clarke, DTM:

AD K65: Steven Hall, ACB, ALB, in place of Sarah Dodson, CC, CL

AD H32 Farrah Simmons, ACG, ALB, in place of Molly Tijerina, ACB, ALB

PRM Bill Friedrich, ACB, ALB, in place of Chris Johnson, ACS, ALB. Bill will also continue on as Div F Director.

Finance Manager Report by Mary Seminario, ACS, ALB. Copies were made available for all voting members. Mary presented the highlights of our budget. Questions were asked about expenses in January for Contests that hadn't happened. Mary explained that these expenses for things needed in preparation for the contest. Awards were purchased in December and Contest Kits were created in January for all Area- and Division-Level contests. The report was filed.

Mid-Year Audit Report by Margaret Cathey, DTM, PDG. Copies were made available for all voting members. Margaret presented the highlights of report and moved for adoption. There were no questions. The report was adopted unanimously.

Procedures Committee Report by Tim Williams, DTM. Copies were made available for all voting members. The goal of the Procedures Committee was to streamline the District's procedures without reducing oversight. Tim went over the changes with the group. Many were just grammatical changes. There were also places where references to "Roberts Rules of Order" to added, because they needed to be codified. Other changes involved easing the job of the District Director when approving reimbursements for non-voting DEC members and non-DEC members who are invited by the District Director to attend various events.

Due to length of discussion, 10 additional minutes were added for review and discussion.

All recommendations for changes to the Procedures were approved unanimously without discussion with the following exceptions:

The Procedures Committee recommended removing Section IX B) District Leader Retreat because the leadership already has permission to do this. The Committee's concern is that, if this is in the Procedures, it is a requirement.

Jerry Barrett, DTM, who served on the Procedures Committee when this section was added, noted that these are guidelines refer to how to do it, they do not constitute a mandate.

Melody Moore, DTM, moved that Section IX, B) header should read "District leader retreat (optional)." Seconded by Peppy Garner, ACB, ALB

Motion carried unanimously.

At this point, DD Marie-Pier asked the Procedures Committee to clean up all grammar without changing the intent. This was approved by the DEC.

Section IX approved with changes listed above.

Section X E The Committee recommended a change be made so that Conferences can be planned up to two years in advance and also that the Spring Conference must rotate due to the election being held at that conference.

The Committee recommended that the revision history be removed since what was approved last year was a fresh start. Approved.

Realignment Committee Report, by Amy Espinoza, DTM Amy. Copies of the Committee's recommendations were distributed to all voting members. Maps of proposed areas were presented on screen during discussion. Links will be made available at a later date, once DEC's change recommendations are incorporated. Amy recommended adoption of Realignment with changes suggested and agreed to by DEC.

Unanimously approved.

Leadership Committee Report, presented by Linda Williams, DTM, PDG. The Committee met with all potential candidates either in person or by phone on Saturday, February 27. All were interviewed using questions based on the core competencies. The Committee's slate of candidates were read. Linda moved to accept. Unanimously approved.

Recognition: CGD Linda Oliver, DTM, presented an excellence ribbon to Tina Kubicek for providing useful tools to her club. She also presented excellence ribbons to Bill Friedrich, Stephanie Beasley, Laura Redfern, and Melody Moore for participating in the Dynamic Demos in Action. In particular, she noted that Bill and Stephanie participated in three Demo Dashes in one day. PQD Amy Espinoza, DTM, presented an excellence ribbon to Jim Lowery for being the go-to coffee guy at the recent San Antonio TLI. She also presented excellence ribbons to Jim and Cindy Tarsi for their work on the Realignment Committee. DD Marie-Pier Clarke, DTM presented excellence ribbons to Joe Jarrett for stepping up and filling in for Michael Johnson at this DEC meeting and to Bill Friedrich for stepping up for PRM.

Reports by Senior District Officers (4-6 minutes each)

- **Public Relations Manager** presented by Bill Friedrich, ACS, ALB. He has an aggressive agenda, starting with creating several committees, including social media. He is planning on incorporating multiple methods to get the word out.
 - **Club Growth Director** presented by Linda Oliver, DTM. The District chartered 9 new clubs in 2015. There are 5 more getting ready to charter and 1 more in line to charter. For Mega Membership Madness, as of 3/11/16, 35 clubs had earned the incentive, 33 more were low on membership, 43 weren't eligible, and 87 hadn't been submitted. Also several ADs already have all of their reports completed. The District is in a great place for this time of year.
 - **Program Quality Director** presented by Amy Espinoza, DTM. Amy went over the District's educational statistics for the year. She also thanked Jerry Barrett and Bill Greenham for the idea of evaluating Area and Division Contests.
 - **District Director** presented by Marie-Pier Clarke, DTM. The District Dashboard was reviewed. Currently, we are third in the region, 16th in the World. Keep focus on where it is.
- Spring Conference Committee Report** was presented by Jim Barhop, DTM. It is 61 days to the conference. There are going to be Scrum-themed events held throughout. We need to encourage people to sign up before the price goes up in 19 days. Mercedes Balli, DTM, PDG, will lead a district-wide MOT. There are currently 75 paid registrations. Push a la carte registration if they

don't want to do everything. There will be prizes for the club that raises the most program ad sales and the club that raises the most from silent auction donation items.

New Business: No new business.

Announcements We are adjourning to Lucky's after the training for a social gathering.

Next Meeting, if required: Saturday May 14, 2016, 7AM, San Antonio

Adjourn DEC Business Meeting at 1130hrs