

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Treasurer's Report. Explain if the monthly activities aligned or did not align with the district budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. Delete the questions, and replace them with your narratives.

**Membership Revenue**

The district exceeded the monthly membership goal by \$665.50 and is exceeding our year to date membership goal by \$469.00.

**Conference Net Income/(Loss)**

Our Fall Conference revenue totaled \$18,780.84. Deferred registrations for the Spring 2013 Conference total \$3,534.74. Most of the Fall Conference bills will be paid in December; some expenses will not come in until January. Raffle revenue was also received in December. The Fall Conference will come close to breaking even; with approximately \$1,000 profit.

**Fundraising Net Income/(Loss)**

n/a

**TLI Net Income/(Loss)**

TLI door prizes totaling \$1,025.45 were purchased. The expenses were deferred until December.

**District Store Net Income/(Loss)**

Book store expenses total \$2,459.18; \$120 will be moved in December due to gift certificate redemptions. Book store revenue totals \$1,509.34; \$990.66 behind budget.

**Other Revenue**

n/a

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**Marketing**

No Marketing reimbursement requests were submitted in the month of November.

**Communications and Public Relations**

The only Communication and Public Relation expense in the month of November were two newsletter expenses. \$1,113 in fees associated with the two showings of the movie speak were deferred until January.

**Education and Training**

The only Education and Training expenses for the month was the purchase of Hall of Fame Booklets distributed at the Fall Conference.

**Speech contests**

The only speech contest expense for the month was for folder for the contest officials. Speech contests are limited to 10% of our budget; the current percentage is 10.8%. This will correct itself in December.

**Administration**

Administration purchases included website hosting fee, storage fee, the printing of ballots for the district council meeting, and postage to mail note cards and badges.

**Travel**

No unexpected travel reimbursements occurred. Travel is under budget for the year.

**Other Expenses**

n/a