

**Toastmasters District 55
District Executive Committee Meeting Minutes
July 8, 2017**

1. Call to Order at 9am by Linda Oliver, DTM
2. Lupe Roy, DTM, gave an update on David Estrada, DTM, who is in St. David's Hospital, Austin, and has a large cancerous mass in in liver. Prayers were requested.
3. Inspirational Opening & Pledge by Amy Espinoza, DTM/IPDD
4. District 55 Mission was read by Kathy Moore, DTM, Division E Director
4. Roll Call was taken by Amy O'Neil, ACB, ALB. There was a quorum.
5. Request that Agenda be adopted by Linda Oliver, DTM, as amended – agenda adopted
6. Minutes from the June 3, 2017, District Meeting were read by Amy O'Neil. ACB, ALB. Adopted as changed and filed.
7. Finance Manager Report given by Stephanie Bostick, TM. Report Filed.
8. Appointed District Officers confirmed by Atheria Scott, DTM/Past Distinguished District Governor:
Stephanie King, ACB CL, Public Relations Manager; John Shaffer, CC, Finance Manager; Amy O'Neil, ACB ALB, Administration Manager; Joe Jarrett, DTM, Logistics Manager; Area E11 Director GK Willmann, CC CL; Area E12 Director Liza Wisner, ACB CL; Area E13 Director Edgar Diaz, TM; Area F21 Director Bill Hensley, ACG CL; Area F22 Director Holly McKenna, TM; Area F23 Director Sandy Watson, TM; Area F24 Director Mari Anguiano, TM; Area F25 Director Kaylyn Anderson, ACS CL; Area G31 Director Sally Brown, CC; Area G32 Director Sarah Pils, CC CL; Area G33 Director Chad Duffey, ALB ALS; Area G34 Director Scott Lawler, ACB ALB; Area G35 Director Lynette Munson, ACS ALB; Area H41 Director Craig Sprout, CC; Area H42 Director Frank Suarez, ACS CL; Area H43 Director Brent DeMoss ; Area H44 Director Shavonne Broom, CC; Area H45 Director Robert Nolen, ACB ALB; Area I51 Director Donald Sesler, ACB CL; Area I52 Director Erica Lockwood, DTM; Area I53 Director Joseph Acosta, ACB ALB; Area I54 Director Adrienne Boer, CC; Area J61 Director Ayswariya Sundaram, CC ALB; Area J62 Director Liz Johnson, ACS ALB; Area J63 Director Liz Monaghan, ACB ALB; Area J64 Director Jen Soto, CC CL; Area J65 Director Adam Kecskes, CC; Area K71 Director Tina Renee D'Souza, ACB ALB; Area K72 Director Brian O'Connor, CC; Area K73 Director Chelsea Griffio, CC; Area K74 Director Vishal Aslot, ACS CL; Area K75 Director Isaac Lee, ACB ALB; Area L81 Director Geri Schwartzman, ACB ALB; Area L82 Director Valerie Chavez, CC ALB; Area L83 Director Sam Patil, ACS ALB; Area L84 Director VJ Sudhakaran, CC CL; Area L85 Director Desmond Calloway, ACB CL; Leadership Committee Chair & Promotions Chair Amy Espinoza, DTM, IPDD; Executive District Director Assistant Blanche Pape, DTM; Fall Conference Co-Chair Bobbe Walker, TM; District Newsletter Editor Carol Davis, DTM; easy-Speak, Alignment, & Digital Mapping coordinator Cindy Tarsi, DTM; District parliamentarian Dan T. Jackson, DTM, PRP, PDG; District Assistant Parliamentarian Deb Arrington, DTM, PRP; Chief Pathways Ambassador Doug Kelly, DTM, PDDG; District Contest Chair Erica Lockwood, DTM; Fall Conference Co-Chair Hettie Allsup, DTM; Youth Leadership Coordinator Humberto Vela, DTM; Webinars & Technology Coordinator Jim Tarsi, ACB; Credentials Chair Lupe Roy, DTM; Club Extension Chair Mercedes Balli, DTM PDG; Survey & Constant Contact Chair Pebby Garner, ACB ALB; Speakers Bureau Coordinator Richard Guerrero, ACB CL; Bookstore Manager Ryan O'Connor, ACB ALB; Young Professionals Coordinator Sarah Pils, CC ALB; Procedures Chair & PDG/PDD Chair Stanley See, DTM PSDG; District Webmaster Stephen Hall, ACB ALB; Alignment Chair & Statistician Steve Lockwood, DTM PDG; District Videographer Steve Sigrest, DTM; Division E

Director Blanca Kelley, TM; Division F Director Kathy Moore, DTM; Division G Director Jason Wold, DTM; Division H Director Christopher Johnson, ACS ALB; Division I Director Rick Collins, CC; Division J Director Clifford Walker, ACB ALB; Division K Director Nichelle Guadalupe, ACS ALB; Division L Director Calvin Cissel, ACS ALB; District Club Growth Director Wafae Owen, DTM; District Program Quality Director Melody Moore, DTM; and District Director Linda Oliver, DTM.

9. The Fall 2017 Conference Committee Report was given by Hettie Allsup, DTM

10. Reports by Senior District Officers

A) Public Relations Manager Report by Stephanie King, ACB CL

(1) Focus is on the social medias. There is still the Facebook District 55 group page, there is now a District 55 public Facebook page, and will soon have a District 55 twitter account

(2) See TMD55.org website for the July 1-September 30th VPPR incentive

B) Club Growth Director Report by Wafae Owen, DTM

(1) Reviewed the online District 55 club reports

(2) Goal for this year is to have 1 new club per area

C) Program Quality Director Report by Melody Moore, DTM

(1) Requested that all clubs be encouraged to be Distinguished clubs. Our goal is to have at least 50% of all clubs Distinguished, but we would like to exceed the goal.

D) District Director Report by Linda Oliver, DTM

(1) Congratulated Amy Espinoza, DTM, IPDD in leading District 55 last year

(2) Encourages everyone to excel in their leadership

(3) Reviewed the District Newsletter and other District leaderships that will help the District be "Members in Motion".

11. New Business – no new business

12. Final Announcements:

A) There will be a break after the Business Meeting, then the training sessions will begin.

B) Next DEC meeting will be September 9, 2017, 10:30am, at the Tye Preston Library, 16311 S Access Rd, Canyon Lake, TX 78133.

C) Next District Conference Meeting will be November 18th, Time TBD, at the T BAR M Ranch, 2549 Hwy 46 W, New Braunfels, TX 78132

D) Doug Kelly requested everyone plan to attend the 2018 the World Toastmasters Conference in Chicago because Lark Doley, DTM, will be installed as an International Officer.

13. Business Meeting Adjourned 9:54am by Linda Oliver, DTM

14. Humberto Vela, DTM gave a 10-minute review on youth leadership program during the break

15. Training Meeting called to order at 10:45am by Linda Oliver, DTM

16. District Director incentive:

A) The Area Directors who submit all their club reports to TI by August 31, 2017, will be awarded a District Area Director lapel pin with stone.

B) Area Director of the Month: This is a monthly recognition for an Area Director that will be chosen from the pool of candidates chosen and submitted each month by Division Directors. District Director will choose one each month according to what the Division Directors have sent about the excellent work the Area Director is doing for their club members and handling of their responsibilities.

C) A Division Director will be recognized each quarter for their work and efforts.

D) Candidates for these recognition awards are due by the 15th of each month.

17. Linda Oliver, DTM, presented a training session on developing successful teams
18. Stephanie King, ALB CL, and Deb Arrington, DTM, presented a training on Division and Area Council Meetings
19. Deb Arrington, DTM, presented a basic training on Parliamentary Procedures
20. Lunch Break at 12:15 to 12:35pm
21. Melody Moore, DTM, had a Q&A session on area director club visits and Fall Conference
22. Wafae Owen, DTM, presented a training on establishing and supporting new clubs with sponsors and mentors
23. Melody Moore, DTM, presented a training session on how to conduct quality speech contests.
24. John Shaffer, CC, presented a training on club mentoring
25. Stephanie King requested that everyone join the public District 55 Toastmasters Facebook page
26. Linda Oliver, DTM, presented a training on how to thrive in the District Recognition Program
27. Drawings:
Door Prize winners: Shavonne Broom, Rick Collins, Daynia Hernandez, & John Shaffer
28. Linda Oliver, DTM, awarded Excellent ribbons to Blanche Pape, DTM; Amy O'Neil, ACB ALB; and to John Shaffer, CC
29. Training meeting adjourned at 4:27pm by Linda Oliver, DTM.

Amy M. O'Neil

District 55 Administration Manager