District Council Meeting Procedures

Registration

All members must have registered before getting access to the DC Zoom session. If you know of a club president or vice president of education who wants to attend but has not received the registration link have them contact DJ Cardamone(Cardamone.dj@gmail.com). Do NOT forward your email with the registration link. The registration is restricted to each member's email and not to be shared.

Technology

In order for you to participate fully in the meeting which includes approval of each of the items for discussion, you must either have access to a computer or a smartphone (android/apple) that you can install the Zoom application on. If you only call in, you will not be able to vote or chat. You do not need a Zoom account. All you need to do is click on the link in the email and it should automatically open up Zoom for you. I plan on having a technology support team also available to provide some assistance.

Start Time

We will open the Zoom session at 9:30 am on Saturday so you are encouraged to arrive early. This is to help us have time to verify everyone who is attending and get a number for determining quorum. We hope to start close to 10:00 am but depending on how soon everyone arrives be prepared to have the start time delayed.

Arrival

When you first enter the room, you will be placed in a waiting room. Once you are a confirmed voting member you will be given access to the main Zoom session room.

Speaking

You will be placed on mute for most of the meeting. If you have something to say you need to use the chat session. You will have the ability to chat with someone privately or send a message to everyone. Please keep in mind that we could have over 400 members attending this meeting. We will have a person dedicated to monitoring the chat room and will bring anything important to the hosts attention. They will be seated physically at the same location. You should find the chat icon at the bottom of your screen with some other tool icons.

Voting in General

All of the items requiring approval may be voted on in a yes or no manner. Yes, you approve the agenda, or no you do not. If you have a comment before we vote, please state it in the chat room and the person monitoring the room will let the hosts know and we will either ask you to state your comment or question in chat or you will be allowed to speak with your microphone unmuted. One of the items you will be voting on is the budget, so we do expect more comments or questions. Please use the chat room with your questions.

How to Vote

We will use the Zoom polling function. Zoom polling supports only one vote per member. We have identified twenty-eight members that qualify for two votes. TI electronic voting policies limit the

number of votes any one member may cast to two. All members will receive a pop up with the polling question. You will have one minute to cast your vote. Only those members who are allowed a second vote will receive the same question a second time to vote. You will be notified if your name is on the list. Only those members will vote (although all may receive the polling question please do not vote if you are not on the list. They will have one minute to cast their second vote (there are very few who will have a second vote).

Closing Comments

Thank you, fellow Toastmasters, for your leadership and participating in this historic online District 55 District Council meeting. We are all advancing into a new frontier with the use of technology to conduct district business with potentially over 400 voting members. As with any journey, we may experience a few bumps and potholes along the way, but with your patience we will get through any traffic jams and reach our destination with approval of the new appointed officials, the end of the year audit, and the budget for next year.

Thank you!

Stanley See, DTM

District 55 District Director