

Steps for Starting a Corporate Club

Determine level of support for new club

Support from HR?

Support from Management?

Time and Monetary Support

Availability of appropriate meeting room

Need a core group of people excited about the idea of a new club

Core Group needs to round up 20+ people for Demo Meeting

Once you have your 20+, determine date and time for Demo Meeting

Contact LGM to set up Demo Team for meeting

Demo Meeting Team (4 or 5 experienced Toastmasters)

Demo Team Leader will explain Club Chartering Process

Plan 2nd Meeting

Continue having meetings with potential members taking on roles

Sponsors should attend meetings and participate as needed

Work on getting your 20+ members!

If there are 20+ ready to pay dues and the \$125 Charter Fee...CONGRATULATIONS! You are ready to do the paperwork and charter your new club!

Paperwork for Charter Process

Officer List

Member List

Bylaws

Constitution

\$125 Charter Fee

20+ checks for \$27 each for TMI dues, plus \$20 for each new toastmaster