

Collecting Toastmasters Dues via PayPal

(A step-by-step walkthrough)

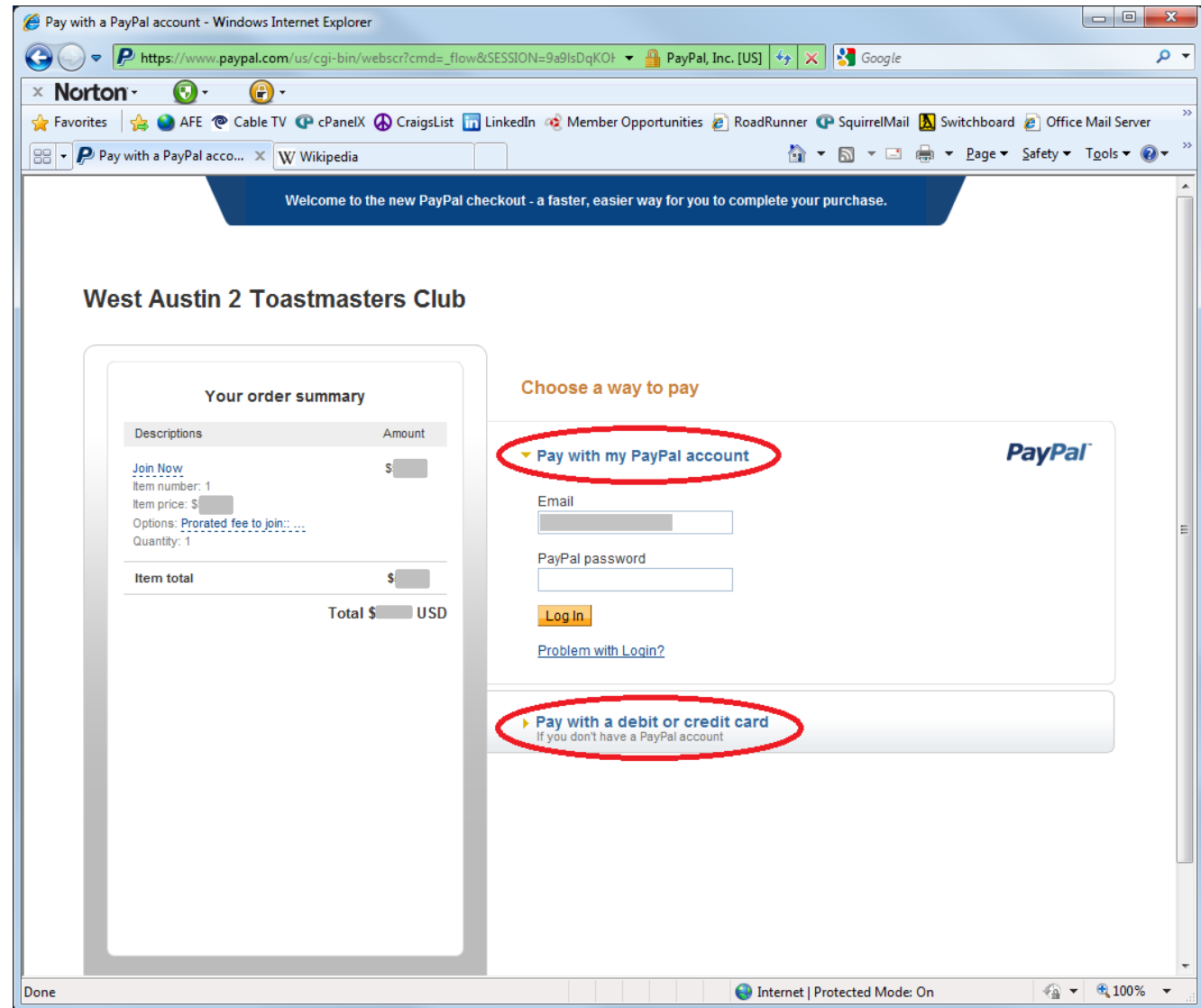
Scott Killen, DTM
VPE of West Austin 2
swk@killen.org

Payment Options

With PayPal,
your members
can pay with
their:

- Bank Account
- Debit Card
- Credit Card
- PayPal Account

They do not have to
have a PayPal
account to pay.



Collect Dues Through PayPal

Setting up a system to collect your club dues through PayPal is a simple process.

It does take a number of steps and a bit of time, but the time investment is easily recovered through the labor savings of manually processing cash or checks.

So how do you get those buttons on your web page?

The screenshot shows the website for the West Austin 2 Toastmasters Club. The header includes the club logo and the text "Toastmasters Club Give voice to your potential." Below the header, there is a section titled "This is a FreeToastHost.org website." and a "Main Menu" with links to Home Page, Directions, Join West Austin 2, Renew Membership, and several video links. The main content area is titled "To renew your West Austin 2 dues please submit a payment." and lists three options: "Pay by cash or check in person", "One time dues renewal online", and "Automatic dues renewal online". Each option includes a "Renew Now" or "Auto Renew" button and a list of payment methods (VISA, M/C, AMEX, DISC). A callout box points to the "Auto Renew" button.

To see how West Austin 2 set up PayPal payments, go to:

- <http://westaustin2.freetoasthost.com/page1.html> (join)
- <http://westaustin2.freetoasthost.com/page2.html> (renew/auto-renew)

We will step through

1. Setting up a PayPal Account
2. Creating the payment buttons
3. PayPal administration

Step 1 – Set up a PayPal Account

Enter:

www.PayPal.com

in you browser.

Non-profit organizations must be set up as business accounts so select the “Business” tab.

Then click the “For Nonprofit” link.

The screenshot shows the PayPal website interface. At the top left is the PayPal logo. Below it is a navigation bar with tabs for Home, Personal, Business (circled in red), and Developers. Underneath this bar are links for Merchant Services, Products & Services, Sell on eBay, Why PayPal?, and Industry Solutions. A large blue banner reads "START ACCEPTING PAYMENTS TODAY" and "Welcome to PayPal Merchant Services". Below the banner is a link to "View Demo: Merchant Services Overview" and logos for accepted credit cards: VISA, MasterCard, American Express, DISCOVER, and PayPal. The main content area features three columns of services, each with an image and a "LEARN MORE" button:

- Accept Credit Cards on a Website**: Your customers don't even need a PayPal account. (LEARN MORE)
- Accept Credit Cards by Phone**: Card swipe machines can be costly. Virtual Terminal is an easy online option. (LEARN MORE)
- Invoice with Online Payments**: Email your bill complete with its own Pay Now button and get paid faster. (LEARN MORE)

At the bottom left, there is a link with a plus icon and the text "For Nonprofits", which is circled in red.

Your cost

The pricing tab on the information page, details the costs.

As a non-profit, your cost will be less than standard PayPal rates.

You will pay about \$1.07 per transaction if your dues are \$35/yr.

You pay the same service fee whether the customer pays with a credit card or their PayPal account.

AN AFFORDABLE SOLUTION FOR NONPROFITS

Accept Donations through PayPal



With no programming skills required, our [Donate button](#) is an easy and affordable way to start accepting donations online.

- Discounted rates for 501(c)(3) status
- Your donors don't even need a PayPal account
- Accept all major credit cards

[TRY IT NOW](#) [Email Us](#)

Accept:     

[What You Get](#) [How It Works](#) [Setting Up](#) [Pricing](#)

All our costs are out in the open. You pay a fixed percentage and a low transaction fee on every donation. No hidden charges.

- No monthly fee
- No monthly minimum
- No setup charge
- No cancellation charge

 Discounted Rates for Eligible Nonprofits

Rates are discounted for registered charities with 501(c)(3) status. All other nonprofits pay our standard rates.

YOUR MONTHLY DONATIONS	YOUR FEE PER TRANSACTION	EXAMPLES
\$0 to \$100,000	2.2% + \$0.30	\$2.50 fee on a \$100 donation
\$100,000+	1.9% + \$0.30	\$2.20 fee on a \$100 donation

Create a PayPal Business Account

The screenshot shows the PayPal website's navigation menu with 'Business' highlighted. Below the menu, a banner reads 'THE FAST WAY TO START SELLING ONLINE' with 'Website Payments Standard' circled. A photo of a man at a computer is shown next to a list of benefits: 'Buyers don't even need a PayPal account', 'Major credit cards accepted', and 'No setup charge or monthly fees'. A 'TRY IT NOW' button and 'Email Us | Sales 1-888-818-3922' are also visible. At the bottom, a 'create an account' link is circled in the text: 'Website Payments Standard includes everything you need to add credit card services to your site. If you already have a shopping cart or want to do a custom integration, [create an account](#) now.'

The **Website Payments Standard** Account is the correct account to create..

Instructions can be found here:

https://www.paypal.com/us/cgi-bin/?&cmd=button-designer&factory_type=donate

Set up the Business Account

- Set Business type as “nonprofit”
- Set Category as “nonprofit”
- Set Subcategory as “Educational”
- Set average transaction as \$25-\$50
- Set monthly volume less than \$5000
- Set sales venue as your website

Next steps (not shown):

- Set up eMail address
- Link your bank account

PayPal

Signup Account Provide Financial Details

Business Account Setup

* Required Secure Transaction

Business Information

*Business Type: Non Profit Organization

*Business Name:

*Address Line 1:

Address Line 2:

*City:

*State:

*ZIP Code:

Country: United States

*Work Phone: ext.

*Category: Nonprofit

*Subcategory: Educational

*Average Transaction Price: \$25 USD-\$50 USD

*Average Monthly Volume: Less than \$5,000 USD

*Sales Venue(s): eBay
 Other Marketplace
 My Own Website:
 Other

Please describe your business below:
Toastmaster
International speaking
club

Use a forwarder like:
Treasurer@yourclub.freetoasthost.com
for your account email address

Providing us with this information about your business helps ensure the security of your account and allows us to serve your business needs better. Please make sure that the information you provide is accurate. [Learn more](#)

Note: This information will not be shared with your customers.

Receive the Notice of Account Limitation

From: service@paypal.com

Sent: Sun 2/21/2010 6:07

To: [REDACTED]

Cc:

Subject: Notification of Limited Account Access RXI

Dear [REDACTED],

As part of our security measures, we regularly screen activity in the PayPal system. During a recent screening, we noticed an issue regarding your account.

Case ID Number: [REDACTED]

For your protection, we have limited access to your account until additional security measures can be completed. We apologize for any inconvenience this may cause.

To review your account and some or all of the information that PayPal used to make its decision to limit your account access, please visit the Resolution Center. If, after reviewing your account information, you seek further clarification regarding your account access, please contact PayPal by visiting the Help Center and clicking "Contact Us".

We thank you for your prompt attention to this matter. Please understand that this is a security measure intended to help protect you and your account. We apologize for any inconvenience.

Sincerely,

PayPal Account Review Department

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click the Help link in the top right corner of any PayPal page.

PayPal Email ID PP522

Confirm eMail Address

From: service@paypal.com
To: West Austin 2 Toastmasters Club
Cc:
Subject: Activate Your PayPal Account!

PayPal

Confirm Your Email Address!

Hello West Austin 2 Toastmasters Club,

To complete your **PayPal Business account**, you must **click the link below** and enter your password on the following page to confirm your email address.

[Click here to activate your account](#)

After you confirm your email address, you can send money for FREE, accept unlimited credit card and bank account payments, use special tools for sellers, and receive exclusive customer service hotline help 7 days a week. You will be subject to a low fees for receiving payments.

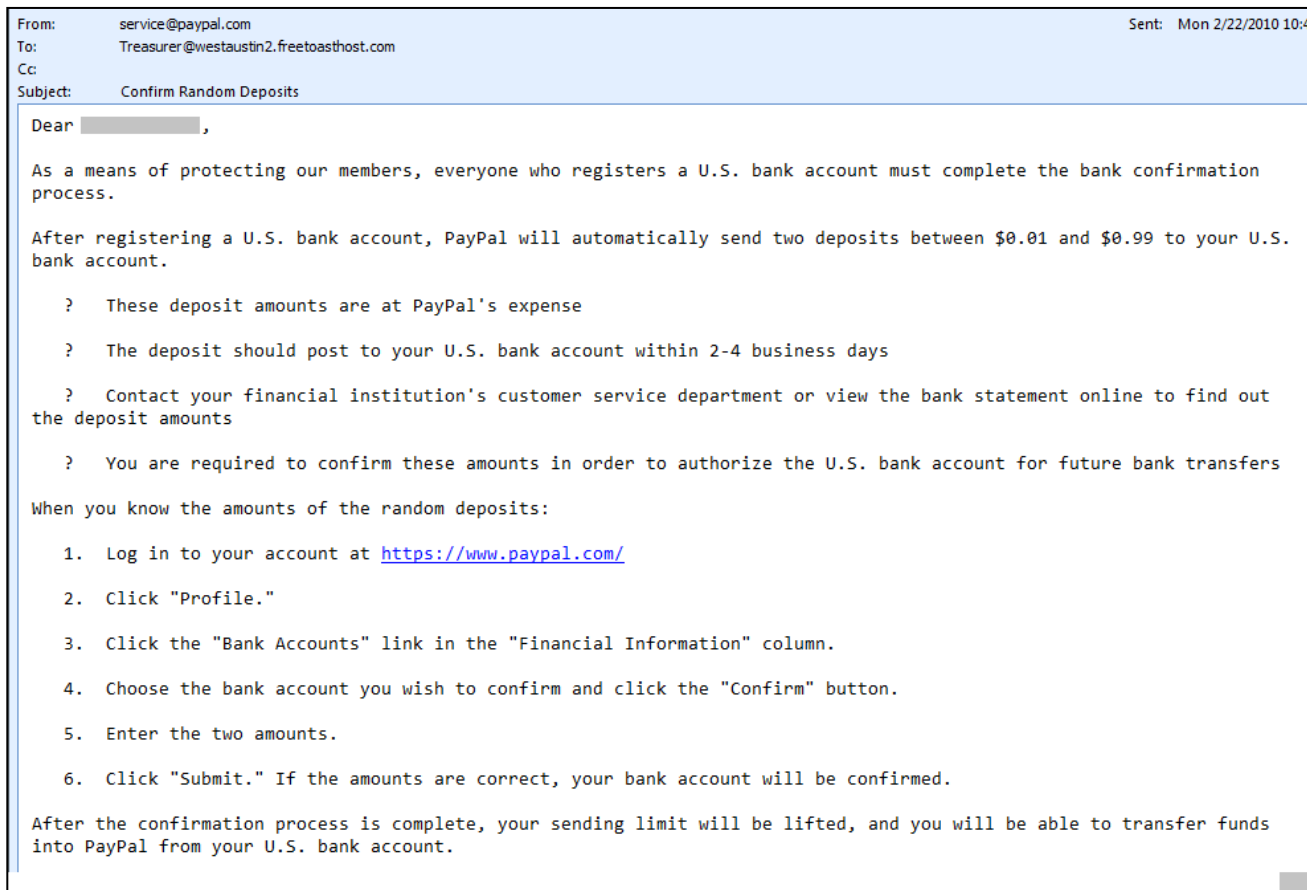
You can also confirm your email address by logging into your PayPal account at <https://www.paypal.com/us>. Click on **Confirm email address** in the **Notifications** and then enter this confirmation number: 0823-2849-7162-2106-3412

Sincerely,
PayPal

Confirm Banking Information

Once you've provided PayPal with the bank account and routing numbers, a verification process is initiated to insure the banking information is correct.

PayPal makes two deposits of random amounts into the account and then you login to your PayPal account and verify the amounts.



Proof of Non-Profit Status

Toastmasters International
Become the Speaker & Leader You Want to Be

Home Member Experience Membership Building Officer Resources Toastmaster Magazine Shop

Meeting locations
[Find](#) a location near you
Can't find it? [Start a club!](#)

New! Whether you're using the site as a member, club officer or district officer, you now only have to sign on once for everything you need.
[Login](#)

Club Officer Resources
Distinguished Club Program Reports
District Leader Resources
District Performance Reports

Home Officer Resources Financial Resources

Financial Resources

Financial information to help with the business of Toastmasters

US Clubs - the IRS 990-N electronic filing is now available on the [IRS website](#), and we've put together a set of [detailed instructions](#) to help you meet the May 15 deadline. Missing this deadline has [consequences](#).

Email any questions to IRSquestions@toastmasters.org.

The following legal and financial information is available for Toastmasters clubs, districts and individual members:

[501\(c\)\(3\) IRS Group Exemption Letter \(PDF\)](#)

Clubs, districts and individuals may need this letter to prove that we are a 501(c)(3) nonprofit organization - to open a bank account for a club or district, for example.

Note: The tax ID (EIN) number in this letter is not for individual clubs. Each club has its own EIN.

To prove you are a non-profit, go to the “Financial Resources” page of Toastmasters International and click the link, or enter:
http://www.toastmasters.org/IRS_Letter.aspx
To download the PDF file directly.

Department of the Treasury

Internal Revenue Service
Washington, DC 20224

Date: OCT 27 1971

In reply refer to:
Form 16-3441
TMS:EO:R

► Toastmasters International
c/o Robert T. Engle, Exe. Dir.
2200 North Grand Avenue
Santa Ana, California 92711
EIN 95-1300076 KD 95

Gentlemen:

Date of original group exemption letter: July 13, 1962

Based on the information supplied, we rule that the new subordinates you recently submitted for addition to your group exemption roster are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. This ruling supplements your original group exemption letter..

Each subordinate is required to file Form 990, Return of Organization Exempt From Income Tax, if its gross receipts in each year are normally more than \$5,000. If filing is required, and if you do not include the subordinates in a group return, each must file the Form 990 by the 15th day of the fifth month after the end of its annual accounting period.

The new subordinates are not required to file a Form 1120 income tax return. However, if they are subject to tax on unrelated business income under section 511 of the Code, they must file Form 990-T.

The new subordinates are not liable for Federal unemployment taxes. They are liable for social security taxes only if they have filed waiver of exemption certificates, as provided in the Federal Insurance Contributions Act. (Your District Director will be glad to tell you more about the latter point.)

Donors may deduct contributions to your new subordinates, as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to or for the use of the new subordinates are deductible for Federal estate and gift tax purposes under sections 2055, 2106, and 2522 of the Code.

Proof of Club Identity

Club EIN Number

When you formed your club, the IRS issued you an EIN number and told you to set it safely aside in club records. Find it now. You need it.

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
OGDEN UT 84201-0025

006245.138572.0025.001 1 MB 0.309 702
[Barcode]

TOASTMASTERS INTERNATIONAL
WEST AUSTIN II
[Redacted]

006245

Date of this notice: 09-01-2004
Employer Identification Number: [Redacted]
Form: 55-4
Number of this notice: CP 575 E
For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB OF THIS NOTICE.

Club Bank Statement

CHASE
JPMorgan Chase Bank, N.A.
P O Box 260180
Baton Rouge, LA 70826 -0180

January 01, 2010 through January 29, 2010
Account Number: [Redacted]

CUSTOMER SERVICE INFORMATION
Web site: Chase.com
Service Center: 1-800-242-7338
Hearing Impaired: 1-800-242-7383
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679

00030484 DRE 201 219 03010 - YNNNN 1 00000000 68 0000
TOASTMASTERS INTERNATIONAL
WEST AUSTIN II
[Redacted]

CHECKING SUMMARY Chase Nonprofit BusinessClassic

	INSTANCES	AMOUNT
Beginning Balance		
Deposits and Additions	1	
ATM & Debit Card Withdrawals	2	
Other Withdrawals, Fees & Charges	1	
Ending Balance	4	

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
01/28	Deposit 541412750	
Total Deposits and Additions		

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER.

Thank you for applying for an Employer Identification Number. This EIN will identify your business documents even if you have no employees. Please keep it in your permanent records.

When filing tax documents, please use the label IR-1099-E. If you have any questions, please call the IRS at 1-800-829-4933. If you use any variation of the EIN on your tax documents, it could cause a delay in processing and may result in incorrect processing. It also could cause you to be assigned more than one EIN.

If you want to apply to receive a ruling or a determination of your organization as tax exempt, and have not already done so, you should file Form 1023/1024, Application for Recognition of Exemption, with the IRS. Publication 557, Tax Exempt Status for Your Organization, contains details on how you can apply.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records.
- * Use this EIN and your name exactly as they appear on this notice for federal tax forms.
- * Refer to this EIN on your tax related correspondence.

Thank you for your cooperation.

Confirmation of Receipt

Hello [REDACTED],

This message confirms that we have received the documents you sent to PayPal regarding Case ID PP-903-554-621.

The documents have been successfully attached to your PayPal Account and will be reviewed shortly.

We review documents in the order in which they are received and generally require 3 to 5 business days to process these documents. Once we process your documents, we will contact you about the status of your PayPal Account.

Thank you for your patience and cooperation.

If you have any questions, please contact us using this link:

http://www.paypal.com/us/cgi-bin/?cmd=_email_receipt

Thanks,

PayPal

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click the Help link in the top right corner of any PayPal page.

PayPal Email ID PP787

Optional Steps

- Add your club's credit card to the account
- Set up one or more mobile security keys
(your mobile phone receives a text message security key to login)

Restriction is Removed

Note how we use FreeToastHost to forward mail from the "Treasurer" address to the current Treasurer. Doing this, we never have to change PayPal's login address.

From: service@paypal.com
To: Treasurer@westaustin2.freetoasthost.com
Cc:
Subject: Your PayPal Account Access Has Been Restored

Sent: Wed 2/24/2010 10:24 A

Hello West Austin 2 Toastmasters Club,

Our review is complete and we have restored your account.

We appreciate your patience and thank you for your help in making PayPal the safest and most trusted online payment solution.

Please note that your use of PayPal must comply with our Acceptable Use Policy. Our policy includes a restriction on activities that involve an entry fee and a prize, such as raffles, drawings or lotteries.

If you have any further questions, please feel free to contact us again.

Sincerely,
Debbie
PayPal Compliance Department
PayPal, an eBay Company

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click the Help link in the top right corner of any PayPal page.

Need a website? Try WebNow (<http://www.bbnw.com/webnow/>). Point and click to create your site, with donations already built in.

PayPal Email ID PP820

Step 2 – Create the Payment Buttons

On the “Setting Up” tab, choose “Donate” for joining and renewing. Choose Subscribe for auto-renewal.

In the next step, for clarity and to facilitate pro-rated join amounts, replace the “Donate” image with custom “Join Now” and “Renew Now” images. You also replace the “Subscribe” image with a custom “Auto Renew” image.

The screenshot displays the PayPal merchant services interface. At the top, navigation tabs include 'What You Get', 'How It Works', 'Setting Up' (highlighted with a red box), and 'Pricing'. A red arrow points from the 'Setting Up' tab to a smaller inset window on the left. This inset window shows the 'Business' tab selected in the top navigation, with a red circle around it. Below the navigation, there are three main sections: 'Accept Credit Cards on a Website', 'Accept Credit Cards by Phone', and 'Invoice with Online Payments'. A red circle highlights a 'For Nonprofits' link in the bottom left of the inset. The main interface shows the 'Add a Payment Button' section with the text: 'You don't need advanced programming skills to [set up your button](#). We'll walk you through the process. Choose your button below:'. Three button options are shown: 'Donate' (with link 'Accept One-time Donations'), 'Subscribe' (with link 'Accept Recurring Donations'), and 'Auto Renew' (highlighted with a red box). Below these, two more custom button options are shown: 'Join Now' (highlighted with a red box) and 'Renew Now' (highlighted with a red box). A dropdown menu for 'Prorated fee to join:' is set to 'April or October \$'. Payment logos for VISA, MasterCard, American Express, Discover, and PayPal are visible at the top right of the main interface.

Place Button Images On Your Site

You can make the new images yourself with any “Paint” program or download these from the district website:

<http://www.tmd55.org/img/AutoRenew.gif>

<http://www.tmd55.org/img/JoinNow.gif>

<http://www.tmd55.org/img/RenewNow.gif>



The screenshot shows a web page for a Toastmasters Club. The header includes the Toastmasters International logo and the text "Toastmasters Club Give voice to your potential." Below the header, there is a section for "Local Images Used / Available" with instructions on how to insert an image. A table lists several images with their source URLs, view icons, and delete icons. A callout box points to the "upload new image from your local computer" section, which includes a "Browse..." button and an "upload new image" button.

This is a **FreeToastHost.org** website.

Page Title

The Toastmasters Podcast
Listen to the latest show
or click here to listen to past shows

Local Images Used / Available

To insert an image: 1) upload the image from your local PC by selecting the "Browse" button, locating your image file, then click the "upload new image" button. 2) Place your cursor where you want your image to appear in the area below. 3) Click the image icon (14th icon, top row) and paste the URL of the source of the image that you would like to use.

Source	View	Delete
http://westaustin2.freetoasthost.com/images/AutoRenew.gif		
http://westaustin2.freetoasthost.com/images/BrooksHi-ResColor300dpi.jpg		
http://westaustin2.freetoasthost.com/images/JoinNow.gif		
http://westaustin2.freetoasthost.com/images/RenewNow.gif		
http://westaustin2.freetoasthost.com/images/SeanAikenatWR2006.jpg		
http://westaustin2.freetoasthost.com/images/TMap.bmp		
http://westaustin2.freetoasthost.com/images/halloween2004_1280.jpg		
http://westaustin2.freetoasthost.com/images/map.bmp		
http://westaustin2.freetoasthost.com/images/mapimage.gif		

upload a new image from your local computer

Upload your images to your FreeToastHost website.

Main Menu

- Home Page
- Directions
- Join West Austin 2
- Renew Membership
- David Brooks, DTM, 1990 World Champion of Public Speaking
- (Video) WAI member Tony

Create Buttons and Associate Images

You must create 3 different buttons:

- Join Now (pro-rated)
- Renew Now (flat fee)
- Auto-Renew (recurring)

Choose "Buy Now" for "Join" or "Renew". Choose "Subscriptions" for "Auto Renew"

Check to create a "pro-rated" menu for new members. Uncheck to create a flat fee for one time-only-renewing members

Indicate that you want a customized button image

Point to your uploaded button image

The screenshot shows the PayPal 'Create PayPal payment button' page. The page title is 'Create PayPal payment button'. Below the title, there is a navigation bar with links: My Account, Send Money, Request Money, Merchant Services, Products & Services, and Community. Below the navigation bar, there is a sub-navigation bar with links: Overview, Add Funds, Withdraw, History, Resolution Center, and Profile. The main content area has the heading 'Create PayPal payment button' and a sub-heading 'PayPal payment buttons are an easy way to accept payments. Check the [Website Payments Standard Overview](#) for more information. Use this page to customize your button and create the HTML you'll need to copy and paste into your website. [Learn more.](#) [Having trouble viewing this page?](#)

The page is divided into two main sections: 'Step 1: Choose a button type and enter your payment details' and 'Customize button'. The 'Step 1' section includes a dropdown menu for 'Choose a button type' with 'Buy Now' selected. Below this, there are input fields for 'Item name' (containing 'Join myClub') and 'Item ID (optional)'. There are also input fields for 'Price' (containing '35') and 'Currency' (containing 'USD'). A 'Need multiple prices?' link is also present.

The 'Customize button' section includes several options: 'Add drop-down menu with price/option', 'Add drop-down menu', and 'Add text field'. A 'Customize text or appearance (optional)' dropdown menu is expanded, showing 'PayPal button' and 'Use your own button image'. The 'Use your own button image' option is selected, and there is an input field for the image URL (containing 'http://').

Annotations in the image include red circles around the 'Buy Now' dropdown, the 'Add drop-down menu with price/option' checkbox, the 'Customize text or appearance' dropdown, and the 'Use your own button image' radio button and its input field. There are also callout boxes with text pointing to these elements.

Copy The Button Code into Your Website

The system will create the (HTML) payment link instructions. These instructions are copied and pasted into your website at the appropriate place.

You can add to your website or eMail.

In FreeToastHost, click the "<>" button to get to the HTML source editor

Cut

Paste

PayPal

My Account | Send Money | Request Money | Merchant Services | Products & Services | Community

Overview | Add Funds | Withdraw | History | Resolution Center | Profile

You are viewing your button code

1. Click Select Code to select all the button code.
2. Copy the code (CTRL+C for Windows, CMD+C for Mac -- or right-click and choose Copy).
3. Paste the code into your own code (CTRL+V for Windows, CMD+V for Mac -- or right-click and choose Paste).

Integration tips

Website | Email

```
<form action="https://www.paypal.com/cgi-bin/webscr" method="post">
<input type="hidden" name="cmd" value="_s-xclick">
<input type="hidden" name="hosted_button_id"
value="...">
<input type="image"
src="http://westaustin2.freetoasthost.com/images/RenewNow.gif"
border="0" name="submit" alt="PayPal - The safer, easier way to pay online!" />
</form>
```

Select Code | Go back to edit this button

Buyer's View

To renew your West Austin 2 dues please submit a...

Current West Austin 2 members can renew their dues in person or account. Three options exist:

Pay by cash or check in person

Bring a cash or check for \$37 to a meeting and turn it in to T...

One time dues renewal online

Click the **Renew Now** button for the ne...

Delete Page | Yes, I an...

*** Edit Page / Save Changes

Technical support provided by FreeToastHost.org, a service of Toastmaster...
Site hosting and creation provided by iGrOOps, LLC. Social Webs...

Source Editor -- Webpage Dialog

http://westaustin2.freetoasthost.com/appiesnet/images/Editor/scripts/source_xhtml.htm

```
<div style="FONT-STYLE: normal; FONT-WEIGHT: normal; class=fontb; align=center">
<form method="post" action="https://www.paypal.com/cgi-bin/webscr">
<p align="left">
<input value="" s-xclick" type="hidden" name="cmd" />
<input border="0" alt="PayPal - The safer, easier way to pay online!"
type="image" name="submit" />

</p>
</div>
```

Step 3 - PayPal Administration

PayPal has a clean, easy to understand, administration screen

PayPal English ▾

My Account | Send Money | Request Money | Merchant Services | Products & Services | Community

Overview | Add Funds | Withdraw | History | Resolution Center | Profile

Welcome, [redacted]

Business Name: West Austin 2 Toastmasters Club | Account Type: Business | Status: [Verified](#) | Last log in Treasurer@westaustin2.freetoasthost.com on October 26, 2010 8:35 PM CDT

PayPal balance: \$ [redacted] USD

My recent activity | [Payments received](#) | [Payments sent](#) | [View all of my transactions](#)

My recent activity - Last 7 days (Oct 20, 2010-Oct 27, 2010)

[Archive](#) | [What's this](#) | [Payment status glossary](#)

<input type="checkbox"/>	Date	Type	Name/Email	Payment status	Details	Order status/Actions	Gross
<input type="checkbox"/>	Oct 25, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted] USD
<input type="checkbox"/>	Oct 24, 2010	Transfer To	Bank Account	Completed	Details		-\$ [redacted] USD

[Archive](#) | [What's this](#)

Notifications

- > [Confirm email address](#)
- > [Policy Updates](#)

My account tools

- > [My Business Setup](#)

OWE FOR TICKETS NO ATM? SEND MONEY [Learn More](#)

? Questions? We're here to help. [Contact us](#)

Payment Confirmation

When someone pays,
both parties get a
confirmation receipt.

From: sendmail@paypal.com on behalf of [REDACTED] Sent:
To: West Austin 2 Toastmasters Club
Cc:
Subject: Item #2 - Notification of Payment Received from [REDACTED]



Jun 26, 2010 10:09:47 CDT
Transaction ID: [0XY074286B025850K](#)

Hello West Austin 2 Toastmasters Club,

You received a payment of \$ [REDACTED] USD from [REDACTED] ([REDACTED])

Thanks for using PayPal. You can now ship any items. To see all the transaction details, log in to your PayPal account.

Important note: [REDACTED] has provided an unconfirmed address. Please check the Transaction Details page for this payment to find out whether you will be covered by PayPal Seller Protection.

It may take a few moments for this transaction to appear in your account.

Seller Protection - Not Eligible

Buyer

Instructions to merchant

The buyer hasn't entered any instructions.

Description	Unit price	Qty	Amount
Renew Now Item# 2	\$ [REDACTED] USD	1	\$ [REDACTED] USD
		Subtotal	\$ [REDACTED] USD
		Total	\$ [REDACTED] USD
		Payment	\$ [REDACTED] USD

Payment sent to Treasurer@westaustin2.freetoasthost.com

From: service@paypal.com Sent: Sun 9/12/20
To: [REDACTED]
Cc:
Subject: You sent an automatic payment of \$37.00 USD

You sent an automatic payment

Transaction ID: [REDACTED]
[https://www.paypal.com/us/vst/id-\[REDACTED\]](https://www.paypal.com/us/vst/id-[REDACTED])

Hello [REDACTED],

You sent an automatic payment to West Austin 2 Toastmasters Club. Here are the details:

Amount: \$ [REDACTED] USD
To: West Austin 2 Toastmasters Club
For: AutoRenew
Customer service URL: <http://westaustin2.freetoasthost.com>
Customer service email: Treasurer@westaustin2.freetoasthost.com
Customer service phone: 5 [REDACTED]

Automatic payment details

Automatic payment number: I-A2FJ0PLVSPSA
Amount to be paid each time: \$ [REDACTED] USD
Billing cycle: Every 6 Months
Payments start: Mar 11, 2010
Next payment due: Mar 12, 2011
Next payment amount: \$37.00 USD
Pay with money from: MasterCard Card XXXX-XXXX-XXXX-[REDACTED]

To change or cancel your agreement with West Austin 2 Toastmasters Club, log in to your PayPal account, go to your Profile page, and click My Preapproved Payments.

Transfer Money To Your Bank



My Account | Send Money | Request Money | Merchant Services | Products & Services | Community

Overview | Add Funds | **Withdraw** | History | Resolution Center | Profile

Withdraw Funds by Electronic Transfer

[Secure Transaction](#)

Please indicate the amount you want to withdraw and which bank account to credit. Withdrawals from your PayPal account to your bank account must meet the [minimum withdrawal amount](#).

It can take [3-4 business days](#) to complete this transfer, depending on your bank's holiday schedule and payment policies. You can get instant access to your funds with a [PayPal Debit Card](#) once you receive the card.

From this balance \$ USD

Amount USD

To

[Add Bank Account](#)

Transfer Confirmation

Once you transfer the money, a confirmation letter follows.

From: service@paypal.com
To: West Austin 2 Toastmasters Club
Cc:
Subject: We're transferring money to your bank

PayPal™

We're transferring money from PayPal to your bank Aug 9, 2010 22:13:49 CDT

Hello West Austin 2 Toastmasters Club,

You asked us to transfer \$ [REDACTED] USD from PayPal to your bank account, and we're processing it now. It usually takes 3-4 business days for transfers like this to go through, so you should see the money in your bank account by Aug 16, 2010.

Here are the details:

Total amount transferred	\$ [REDACTED] USD
Bank account	[REDACTED]
Transaction ID	2DF046098S584281L

PayPal Account Records

PayPal

My Account | Send Money | Request Money | Merchant Services

Overview | Add Funds | Withdraw | **History** | Resolution Center | Profile

History

Balance: \$ [redacted] USD

Recent Activity | All activity | Find a transaction

Select [redacted] 7/1/2010 to 10/29/2010

All activity | All activity (with balance) | Payments received | Payments sent | Orders | Items to ship | More filters

All activity - Jul 1, 2010 to Oct 29, 2010

Print | Download: **CSV** | More

Displaying 20 results per page

Next

Move to Recent Activity | What's this | Payment status glossary

<input type="checkbox"/>	Date	Type	Name/Email	Payment status	Details	Order status/Actions	Gross	Fee	Net amount
<input type="checkbox"/>	Oct 25, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Oct 24, 2010	Transfer To	Bank Account	Completed	Details		-\$ [redacted]	\$0.00	-\$ [redacted] USD
<input type="checkbox"/>	Sep 26, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 26, 2010	Transfer To	Bank Account	Completed	Details		-\$ [redacted]	\$0.00	-\$ [redacted] USD
<input type="checkbox"/>	Sep 24, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 24, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 24, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 24, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 21, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD
<input type="checkbox"/>	Sep 21, 2010	Payment From	[redacted]	Completed	Details	Print shipping label	\$ [redacted]	-\$ [redacted]	\$ [redacted] USD

Callout 1: PayPal keeps complete records of

- Who paid
- What they paid
- When they paid
- Fees the club paid
- When money was transferred
- How much transferred

Callout 2: ... and you can export it all to your spreadsheet or accounting program

Benefits

- Convenient for your treasurer
 - Automatic recordkeeping
 - No manual effort to collect money
 - No trip to the bank to deposit cash or checks
- Convenient for your members
 - Can pay with Credit Card, Debit Card or PayPal Account
 - Don't have to remember checkbook or to mail a dues payment.
 - With auto-renew, don't have to be prompted or remember to pay
 - A very secure payment solution
- Relatively inexpensive
 - It costs barely more than a dollar per transaction
- West Austin 2 sees:
 - 64% of membership is paying through PayPal and more each cycle
 - 7% paying with auto-renew memberships

Questions?

